

Don Rowing Club of Mississauga Regatta Policy and Procedures for Members

What will the policy provide for the active membership of the Club?

- Best practice procedures which are fair to all
- Crews will be selected based on making the fastest boats
- Protection of the Club's financial interests
- Club guardianship of *esprit de corps* conducive to maximum enjoyment and performance for all.

List of High School regattas

- Mother's Day Invitational
- Canadian Secondary School Rowing Association Championships
- Other regattas, as approved by the Board of Directors.

List of summer sprint race regattas

- CORA Regattas
- Row Ontario Championships (Junior/Senior/Masters)
- Royal Canadian Henley Regatta
- Other regattas, including Recreational Program entries, as approved in advance by the Board of Directors.

The club will provide at no additional cost to program fees:

- Regatta Entry fees made by coaches which is normally a maximum of two events per athlete.
- Scratch fees made by coaches
- Truck and trailer costs
- Truck driver.

Each Program member will be responsible for:

- Own transport to and from the regatta venue
- Own meals and accommodation when necessary
- All scratch fees incurred outside of coach decisions
- Present in correct uniform of the Club on the water
- Cleaning, maintenance and loading and unloading of all equipment leaving and returning to the Club.

List of University Regattas

- Brock Invitational
- OUA Championships
- CUR Championships
- Other regattas, as approved by the Board of Directors.

List of Head Races and other regattas

- Head of the Thames
- Head of the Trent
- Head of the Charles
- Other regattas, including Recreational Program entries, as approved in advance by the Board of Directors.

Each Program member will be responsible for:

- Paying their individual regatta entry fees. An exception to this is the UTM entry fees, which will be subject to an annual agreement with the Board of Directors
- Paying all scratch fees incurred outside of coach decisions
- Paying a fee that includes the cost of the truck and trailering as well as meals and accommodation for coaches attending away regattas
- Own transport to and from regatta venue
- Own meals and accommodation when necessary
- Present in correct uniform of the Club on the water
- Cleaning, maintenance and loading and unloading of all equipment leaving and returning to the Club.

Club and Crew Communications responsibilities:

- Club to establish and communicate the anticipated cost to be incurred by all athletes for away regattas well in advance of the registration deadline
- Athletes to commit to coaches well in advance of registration deadlines whether they will participate in events so that crews may be set
- Regular crew or program meetings held to plan date and time of travel, accommodation and meals to away competitions
- Each crew to designate one person to collect fees.

At the Regatta Site

To enable all members to be with their properly prepared equipment in plenty of time prior to practice and racing.

- All athletes to have basic tools for rigging
- Establish crew or program roster to lead the loading and unloading process (minimum 50% of crew present)
- Athletes to be at the venue two hours before scheduled race time and remain at regatta site until boat has been de-rigged and loaded on the trailer
- Club to establish and communicate times for loading and unloading in advance of the regatta.

The importance is to work together to eliminate the heavy workload of the few to complete the tasks of the many!

Fall Regatta Fees

As most of the Head Race season occurs just prior to the close or after the Club's financial year and at a time when there is little revenue, the cost of attending races has to be borne by the athletes.

In addition to paying entry and scratch fees, athletes will pay a fee that includes:

- a per kilometre charge that reflects the cost of direct expenses for the truck (fuel, oil, toll charges and maintenance required for or following the trip)
- cost of meals and accommodation for drivers while in transit to and from the regatta
- cost of meals and accommodation for drivers while at the regatta if they are not participating in the event
- costs of meals and accommodation for coaches attending the regatta.

The expenses will be an estimate and be established and communicated in advance of regatta registration deadlines. The expenses will be shared equally by all athletes attending the event. Fees should be paid in advance.

Good Housekeeping

Standard Daily Boating Conduct and Practices

- all members are responsible to ensure that a safe rowing environment exists for all
- all members should be ready to begin their workout at the scheduled time
- arriving crews should ensure that the dock area is clean and clear of debris
- arriving crews should ensure the coach boats are ready for use
- after each practice, boats should be put on stretchers, dried and inspected for damage. Minor repairs or adjustments are to be completed before the boats are returned to the racks
- any repairs that cannot be resolved immediately, must be tagged with a "do not row" sign and the damage or repair noted in both the log and on the white board in the repair bay
- at the end of each workout, coach boats should be cleaned, re-fueled if necessary, and returned to the boathouse
- at the end of each workout, the last people leaving the Club must ensure that all boat bays are closed and that the Club is locked.

Observe the 90-second rule on the dock. This means that when launching and docking, minimize your time on the dock for the benefit of all crews.